

August 2015

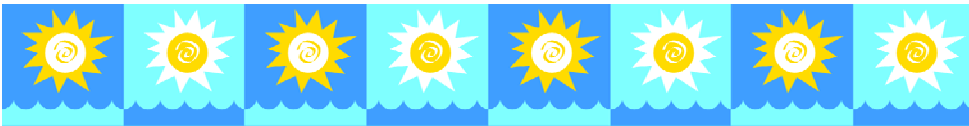
# WINDWOOD FOREST

www.windwoodforest.org

Professionally Managed by Keystone Pacific Property Management, Inc. - 16775 Von Karman, Ste. 100, Irvine, CA 92606

## CURRENT PROJECTS

- 2502 S. Laurelwood was approved for termite damage repairs.
- 2536 S. Laurelwood will have their side garage door replaced.
- 2711 W Northwood will be having their balcony deck repaired
- Aquatic Facility Services was approved to be the new pool vendor.
- We continue to remove dead trees from the community.
- The draft audit for the previous fiscal year prepared by Inouye Shively Longtin & Klatt was approved.
- The Board worked hard to complete the revision of the Rules and Regulations which will be mailed out to the membership.



## JULY RECAP:

- A new dryer vent was installed at 2509 S. Laurelwood
- The damaged wood trim was fixed at 2609 W. Meadowwood and they were approved for termite repairs.
- Roof repairs were made at 2711 W. Meadowwood.
- The partitions in the men's bathroom were cleaned and repainted.

## WEBSITE INFO WWW.WINDWOODFOREST.ORG

### VIEW:

- Newsletters
- Governing Documents
- HOA Statement

### SUBMIT:

- Change of Address
- Maintenance Request
- Violation Form
- Volunteer Form

### DOWNLOAD:

- Architectural Application



## BOARD OF DIRECTORS:

**President:** Shelley Nakasone

**Vice-President:** Irene Tsao

**Treasurer:** Sheri Snyder

**Secretary:** Doug Thornburg

**Member-at-Large:** Sioux Van Foeken

## NEXT BOARD MEETING:

**Tuesday, August 4, 2015**

6:30 P.M. @ the Community Pool

*The final agenda will be posted at the community pool. You may also obtain a copy of the agenda by contacting management at 949-838-3261*

## IMPORTANT NUMBERS:

**SANTA ANA POLICE:**

714-834-4211 (non-emergency)

**DEFENSE PATROL:**

714-646-9145

**GRAFFITI REMOVAL:**

877-786-7824

**ANIMAL CONTROL:**

714-245-8792

**SHOPPING CART REMOVAL:**

888-233-2278



## COMMUNITY REMINDERS

- Free TV & E-Waste Pick-Up - <http://www.ocgoodwill.org/business-services/e-waste>
- Free Appliance Pick-Up - <http://appliancepickupoc.com/>
- Trash pick up days are Tuesdays and Friday. If the dumpster is filled above the designated fill level the refuse vendor will charge the Association. Please do not fill any dumpster above the fill line.
- Do not leave bulk items at the dumpsters without first contacting Waste Management at 714-558-7761 to schedule a pick up.
- Please observe quiet hours from 10:00 P.M. to 7:00 A.M.

## WINDWOOD FOREST CC&R REMINDERS

- No activity shall be permitted to exist or operate upon any portion of the Project or the Association Properties, so as to be offensive, hazardous or detrimental to any other property in the vicinity thereof or to its occupants, and the Board shall have the right to determine if any noise, odor or activity producing same constitutes a nuisance.
- No outside installation of any type, including but not limited to a television or radio pole, antenna or clothesline shall be constructed, erected or maintained of any Residence, or the Association Properties.
- No portion of the Project or the Association Properties shall be used for the storage of building materials, refuse or any other materials.



## SIGN UP FOR THE ACH PROGRAM

Save time and money and never miss a payment again! Sign up to have your assessment payments automatically debited from your checking or savings account. Please call Customer Care at 949-833-2600 or send an e-mail to [customercare@keystonepacific.com](mailto:customercare@keystonepacific.com) to request an ACH application.

## ANNUAL ELECTION AND MEETING

The Annual Election will be held at the August 4, 2015 Board of Directors Meeting. Please be sure to send in your ballot envelope before the meeting. Remember to insert the white ballot envelope into the special brown envelope, and don't forget to write your info in the upper left hand corner of the brown envelope and sign it or your ballot will not be considered.

### Contact Info:

#### Association Manager:

Bryn Kirkpatrick

949-838-3261

[bkirkpatrick@keystonepacific.com](mailto:bkirkpatrick@keystonepacific.com)

#### Common Area Issues:

949-838-3273

#### Billing Questions:

949-833-2600

[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

#### Pool Keys:

949-838-3273