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8-19-13

**Windwood Forest Homeowners Association  
Board of Directors Meeting – August 12, 2013  
Regular Session Minutes**

**Board Members Present:**

Marie Gilbert  
Doug Thornburg  
Jacqueline Meese  
Irene Tsao  
Linda Guyett

**Lordon Representative:**

Kathy Reese

Annual election, first attempt, there was not a quorum of ballots.

**Homeowners Forum:**

Jorge Sanchez – 2634 Northwood, needs another guest parking pass as the printing has not held up and is peeling off. LM to mail out two guest parking passes

Ana Bernier 2526 Laurelwood asked about the status of a termite inspection.

Maribel Sevilla 2718 Northwood commented that she heard that coyotes had been sighted in the hoa.

Omar Brava 2728 Northwood asked if additional lighting could be added.

Cathy Meador 2607 Meadowwood advised that she does not like the new landscape company. There is grass growing where ground cover is. She does not thing that the crew wears shirts that identify them from Pacific Landscape Group.

Rich Popp 2705 Meadowwood asked when the mold in his neighbor, Shari Snyder's, garage would be addressed.

LM to have a mold remediation company contact Ms. Snyder to schedule a time to inspect and address. LM to send out Garland Restoration

Irene Garcia 2706 Meadowwood asked to have a motorcycle safelisted and asked that the hedges by 2702 Meadowwood not be trimmed.

Barbara Peterson 2619 Northwood advised that the satellite dish at 2631 Northwood is still on the roof. LM to send another letter to 2619 Northwood requesting that the satellite dish be removed immediately.

Sandi Cripe 2719 Northwood was disrespectful to the Board.

Reyes Vasquez commented that the termite company treated only and did not conduct an inspection.

Shelly Nakasone 2727 Northwood presented a parking parking that would utilize the 34 guest parking spaces as well as the 120 parking spaces. Board to consider.

Shannon 2526 Laurelwood asked if there was any paint to touch up her front door.

Homeowners forum closed at 7:25 pm.

**Call to order**

The meeting reconvened from the pool area to 2710 Northwood, the meeting was called to order at 7:35 pm.

**Secretary's Report**

The minutes from the last meeting of July 8, 2013 were accepted as presented.

**Treasurer's Report**

The Treasurer's report was accepted as presented, subject to the audit.

The Board authorized Comerica to reinvest maturing CD for 90 days at best prevailing interest rate.

The Board \$50,000.00 from Union Bank Money Market 3890017159 to Comerica to be invested in a CD for six months at the best prevailing interest rate.

**Bid Review**

Bid #12218 submitted by PLG to install mulch in planters was approved.

Bid #13807 submitted by PLG for tree removal was approved.

Bid #12165 submitted by PLG for seasonal tree trimming was approved.

Bid #12275 submitted by PLG to de thatch lawns was approved. Vendor is to not charge for lawn mowing or monthly service after the dethatching.

Representation letter from Robert Owens for audit was signed.

**Old Business**

Doug Thornburg to review the wording for the revised fine policy.

**Newsletter inserts**

Coyotes have been seen in the area, it is strongly recommended to not leave out any pet food dishes, do not leave your pets un attended. You are responsible to manage your dogs excessive barking. Keep your voices down, as sound travels.

**Action Items**

PLG to deadhead rose bushes, treat weeds with round up, remove 2 holly bush stumps by the basketball court, trim bushes under stairwells.

Jeff Sparrow to attend the September 9 association meeting.

**Liens**

The Board authorized Lordon Management to prepare a lien on account #'s, 089000180, 089010121, 089010360. 089031420, 089090410.

There being no further business to consider, the meeting adjourned at 9:05 pm.

The next meeting next meeting of the Board of Directors will be on September 12, 2013.

The board did not re convene into Executive Session as there were not contracts or collections to consider.

Respectfully submitted,

Kathy Reese  
Recording Secretary  
Windwood Forest Homeowners Association