

**Windwood Forest Homeowners Association
Meeting of the Board of Directors
January 13, 2014**

Board Members Present

Doug Thornburg
Jacqueline Meese
Linda Guyett
Shelly Faulkner

Board Members Absent:

Marie Gilbert
Irene Tsao (non voting)

Lordon Management:

Kathy Reese

Guest:

Dale Meredith, DB & Associates

Homeowners Forum

6:33 pm

Stella Inta asked if she could use the green belt common area, asked what protocol to use. Board asked they be notified of the day and time prior.

Barbara Peterson commented on the landscapers, talking to loudly, left blower on, not picking up trash, commented about termites what is timing.

Reyes Vasquez commented about the landscaper parking in the fire lane. Asked about possible tenting and timing.

Milan Johnson questioned possible security when tented.

Sandy Cripe asked about landscape and patrol companies and how long it will take to decide on companies.

Mario Vasquez 2706 MW had nothing say, would like to have more lights, questioned number of trash bins and number of pick ups.

Rich Popp had nothing to say.

Irene Garcia had nothing to say, acknowledged that there is a process that has to occur before vendor changes can be made, has to be on the agenda, board meets once a month.

Guest

Dale Meredith DB & Associates met with Board.

Can prepare the scope of work for construction bids, offer professional guidance fees are broken into pre construction and construction phase for \$185.00 per hour once construction hourly is reduced to \$85.00 per hour plus 6% of construction costs or 10% for an average cost for all in and out. Offered to look at reserve study to determine future work projects.

Streets and stringers need to be done, additional lighting and irrigation can be reviewed

as well.

Meeting called to order at 7:44 pm

Secretary's Report

The minutes from the last meeting were approved as presented

Treasurer's Report

The Treasurer's report was accepted as presented.

Action items

Move map to front page.

LM to add Bemus and PLG monthly landscape fee to spreadsheet add # to trim trees what is cost to trim trees.

need to schedule a walk through on property with Grants and Andre's

LM to order "parking by permit only, subject to tow".

Patrol One to cite all cars that do not have tags displayed.

✓ LM to get bid from Nordic Security to be presented at the next meeting.

Patrol One to cite vehicles that do not display parking tags.

✓ Invite Accurate, South Shore and So Cal Exterminator to Feb meeting to meet with board.

Bid submitted by La Roque was tabled for additional bids.

Ask Pam Marczinko to clarify iff they over FDIC in UBOC

Send letter to Eloy Merl

Patrol One to cite BMW in guest space next to 2508 Laurelwood. Next newsletter insert, "vehicle storage is not allowed in parking spaces.

Closed regular session at 9:02 pm.

Executive session opened at 9:02 pm..

Collection signed

Linda Guyett commented that residents of 2706 and 2710 Meadowwood are constantly working on their vehicles and she would like fines to be levied.

Patrol One needs to cite all vehicles that do not display current tags period. Need to issue citations this month.

✓ Send letter to 2710 MW to come to a hearing at the meeting in February.

London Representative asked the Board to clarify how to respond to the requests from Board member Linda Guyett to send violation letters, without informing the entire board.

The standard policy has been for the board to discuss at the next meeting, this is not satisfactory for Linda.

Doug suggested allowing violation letters to be sent as long as the resident has been called to a hearing first.

There being no further business to consider, the meeting adjourned at 9:20 pm.

The following actions were taken in Executive session;
Call to hearing 2710 Meadowwood, Patrol One to cite all vehicles that do not display the current red parking tag.

The next meeting of the Board of Directors will be on February 10, 2014.

Respectfully submitted,

Kathy Reese
Recording Secretary