

Windwood Forest Homeowners Association
Meeting of the Board of Directors - April 14, 2014
Regular Session Minutes - Draft

Board Members Present:

Marie Gilbert
Doug Thornburg
Linda Guyett
Jacqueline Meese
Irene Tsao

Lordon Representative:

Kathy Reese

Guest

Derek Sullivan, Nordic Security Services

Homeowners Forum:

Cathy Meador - Asked what is going on in front of her house, a bush was removed and still has not been replaced. Unhappy with landscaping, ground cover is dying. Reported a white van has been parked on Meadowwood for several weeks and has not moved. LM to notify Nordic.

Juanita - Nothing to say

Sandi Cripe - Asked if Nordic was patrolling the alleys, reported the renters are taking all of the guest parking spaces. Reported concerns with the activity in 2715 Northwood. Pleased with change in on site gardeners, there has been less use of the blower.

Gino Wilson - Commented on the white van, asked about hash tags on Meadowwood asked if the guest parking spaces will be re-allocated for resident use, is there a plan to control parking space abuse and will the bushes on the Warner wall be trimmed. When will be pool be heated?

Carol Sue Johnson - Had nothing to say.

Mario Vasquez - Had nothing to say.

Irene Garcia - 2706 MW, commented that the gardeners are putting grass cuttings in the dumpster, not taking off site, asked if the gardeners would allow the grass to grow over a half moon bare spot by the walkway as this area gets muddy from the sprinklers. PLG to add mulch to the planter area. Irene would like to participate in the next landscape walk.

Reyes Vasquez- Asked if Nordic would patrol the open back areas by the dumpster, commented about the landscapers use of the blower, that grass clippings are being blown under her fence onto her patio. Gardeners have blown grass clippings onto the city street.

Jorge Sanchez 2634 NW - Asked about garage door replacement, commented that SierraTermite treated his unit but did not make repair the areas that had been treated.

Action Items

LM to send an ARC application to Jorge Sanchez, 2634 Northwood.

LM request So Cal Coatings to paint garage door jamb at 2716 NW, paint the window siding and trim at 2634 NW as well as repair the hole in the window, repaint wood and stucco at 2634 NW, So Cal Coatings to repaint front door trim at 2707 NW
PLG to replace the bush by 2607 MW as requested by LM.

Pristine Pools to turn pool heat on May 1, 2014.

Send letter to 2511 LW, "Please keep your dog on a leash when out and pick up the after your dog".

Send arc application to 2634 NW.

Nordic Security is to check behind dumpsters, target 2706 NW, 2601 through 2607 MW, 2508 through 2524 LW.

LM to get bids to repaint red curbs.

LM to get proposals for street re-slurry/maintenance.

LM to get bids to replaced the beam over the pool house with alternative wood and add slats for shade protection.

Send two sets of keys to Nordic Security and Patrol.

Schedule next landscape walk for Friday, May 9, 2014.

LM insurance department to obtain proposals for earthquake insurance. (requested)

Homeowners Forum closed 7:18 pm

Meeting called to order at 7:18 pm.

Secretary's Report

The minutes from the meeting on March 10, 2014 were accepted as presented.

Treasurer's Report

The Treasurer's report was approved as presented, subject to the audit.

Bid Review

Submitted by So Cal Coatings, proposal #5598 for deck replacement at 2712 MW and roof maintenance at 3 locations was ratified.

Submitted by PLG, proposal # 12379 for tot lot mulch was approved, contingent upon response to questions.

Submitted by A to Z Fire Protection to replace fire extinguisher cabinets was approved.

Submitted by PLG for root grinding was approved.

Submitted NLR Roofing to re-roof the maintenance room was approved. LM to split equally from GL 40502 and GL 40420.

Guest

Derek Sullivan, Nordic Security, confirmed 4 patrols, 9 pm. to 6 am.

Board requested for random day visit, Nordic to schedule 3 night shift patrol, 1 day shift patrol. Pool is to be locked and unlocked, restrooms to be checked. Foot patrol of alleys and dumpster areas.

Old Business

Dryer vents must vent straight up the roof and not into attics.

Pam Moore to provide opinion of maintenance responsibility of dryer vents of existing piping and not re-worked pipes.

LM to forward 2012 hoa rules and 2007 parking rules to Doug Thornburg. To be reviewed and updated to include 24 hour display of parking permit and fine policy.

New Business

Board approved use of bounce house on May 24 in green belt area .

There being no further business to consider, the meeting adjourned into Executive Session at 8:40 pm.

The Board took the following actions in Executive Session;
Appointed Irene Tsao to the Board of Directors.

The meeting adjourned at 8:45 pm.

The next meeting of the Board of Directors will be on May 12, 2014.

Respectfully submitted,

Kathy Reese
Recording Secretary