

Windwood Forest Homeowner's Association
Meeting Minutes
11 July 2017

In Attendance: Shelley Nakasone, President; Irene Tsao, Vice President; Sheri Snyder, Treasurer; Doug Thornburg, Secretary.

Absent: Reyes Vazquez, Member at Large

Executive Session 6:30 – Board accepted Reyes Vazquez resignation, elected Sioux van Foeken to open seat as Member at Large. Adjourned 6:32

General Session Called to Order 6:35 PM at WF Community Pool

Homeowner Forum (omit the following detail if needed)

Cathy Meador – 2607 Meadowood – Landcape dry / dying by 2623 Mwd, new plant there dead, sprinklers not covering. Also dead lawn at 2607 MW, ground cover needs edging between 2601/2603 MW. Pink Crepe Myrtles have fungus or whitefly around the community.

Daniel – 2620 Northwood – Pool at 90~, lower temperature?

Jacqueline – 2710 Northwood – Landscapers blowing sidewalks into street, NOT collecting after

Sandy Cripe – Question on towing car with Handicap plate, no sticker – advised to safelist.

Mylan – 1st Speed bump on Northwood is “Gnarly” – can we have Ben’s confirm that one is to code?

Kelly/Debby – new owners

Irene – Speed bumps? Community Picnic August 27, Sunday afternoon – may post on bulletin board, may NOT put in newsletter. May put flyers at mailbox.

Shannon –

Mark – Rotted wood where satellite dish was removed to left of his porch, 2603 Meadowood. Complaints about renters at 2601 Meadowood, fireworks, Smoker/BBQ, advised to keep “pushing the button” on violations.

Pool light is out

Meador Front porch light is still out.

Attendee List is attached to last month's signed minutes

Closed HO Forum 7:15 PM

Minutes Approved 3 Y, Thornburg abstain (did not attend last month)

Financial statement approved, 4/0

Vendor Update:

Angelo – reported all proceeding on schedule

Peak Lighting – on Meador, if HO with outage is missed because of Keystone omission, this should not be on WFHOA for an extra callout. HO cannot have dark porch for 2 months. Board moved / agreed 4/0

OC Patrol – Safelist rules in OCP Report are based on Vehicle not Residence, we had one unit with 9 vehicles safelisted 26 days in one month, need to fix that. Board Requests Safelist Report be sorted by Unit. Also question on residents calling OCP direct and their response taking up one of our “onsite” cycles- reiterate to vendor, changes and requests MUST come from Management, except in emergency.

Landscape – we would like landscape bids next month, considering changing landscapers.

Janitorial – please send letter to Nelly commending her for excellent work keeping pool area and restrooms clean. Possible “attaboy” in the newsletter?

POOL EQUIPMENT ROOM LOCK NOT WORKING (by wading pool). Chemicals, electrical equipment, very hazardous, have SCC repair.

Section VI – Comerica – HOLD, no change this month, will review in August

B. Concrete Hazards bid approved 4/0. In the future for projects we need 3 bids.

C, D – Approve SoCalCoating bids for Deck, Stringer. Would consider PCS on future bids but must clarify / remove “Subcontractor” language in package – bad experience in the past with Subs. Don’t want ANY.

E – Change wording to Page 99, 3rd paragraph as edited by Sheri Snyder ; Strike Page 98 3rd bullet “All communication with Vendors” as it repeats another statement earlier in the piece.

F – Accept Reyes Vazquez resignation, send thank you for services. See Exec Session at 6:30

G. Next Meeting August 1, 4/0. DT will NOT be in attendance

On Pages 102-112, why are all work items “Open” – some are in fact complete

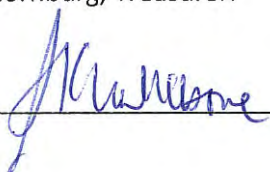
August Newsletter is OK

NOTE: Diwali (Sikh center) is Thursday October 19

Geno Plaque at spa – Shelley will check with his widow to see if they want to leave it up, or take it down and return to family (we originally intended to put up for 1 year, it’s been 3).

7:55 Adjourned General Session

Prepared by Doug Thornburg, Treasurer.

ACCEPTED:  DATE: 8.16.17