

MAY 2017

# WINDWOOD FOREST

www.windwoodforest.org



Professionally Managed by Keystone Pacific Property Management, LLC- 16775 Von Karman, Ste. 100, Irvine, CA 92606

## I SPY A GOOD NEIGHBOR!

Windwood Forest is introducing a new monthly feature. Nominate your fellow Windwood Forest residents in recognition of good deeds and neighborly behavior.

This month honor goes to: **ROY GARCIA**  
Thank you Roy, for helping to affix parking decals.



## MAY UPDATES

### DISPOSAL OF LARGE ITEMS

- ◆ Do not leave bulk items at the dumpsters without first contacting Management at 949-838-3269 to schedule a pick up.
- ◆ Homeowners are responsible for contacting Management to schedule a pick up and absorbing the cost of \$42.80.
- ◆ Please put a sign on bulk items left at the dumpster, so Management knows a pick-up has been scheduled.
- ◆ If you witness someone leaving items at the dumpster illegally, please contact Management.

### ARCHITECTURAL APPLICATION

Architectural Application – Required for all exterior modifications including but not limited to:

- ◇ Screen doors
- ◇ Windows
- ◇ Satellite dishes
- ◇ Patio areas

Architectural@keystonepacific.com



### BOARD OF DIRECTORS:

**President:** Shelley Nakasone

**Vice-President:** Irene Tsao

**Treasurer:** Sheri Snyder

**Secretary:** Doug Thornburg

**Member-at-Large:** Reyes Vazquez

### NEXT BOARD MEETING:

**Wednesday, May 10, 2017**  
6:30 P.M. @ the Community Pool

*The final agenda will be posted at the community pool. You may also obtain a copy of the agenda by contacting management at 949-430-5849*

### IMPORTANT NUMBERS:

**SANTA ANA POLICE:**  
714-834-4211 (non-emergency)

**OC PATROL:**  
800-525-1626  
[parking@oc-patrol.com](mailto:parking@oc-patrol.com)

**GRAFFITI REMOVAL:**  
877-786-7824

**ANIMAL CONTROL:**  
714-245-8792

**SHOPPING CART REMOVAL:**  
888-233-2278

# MAY 2017 REMINDERS



- Keystone Pacific Closed in Observance of Memorial Day Monday, May 29th.
- For after-hours association emergency maintenance issues, please call 949-833-2600 to be connected with the service line. Please call 9-1-1 for life-threatening emergencies.

## TRASH PICK UP DAYS

- \* Tuesday and Friday
- \* Do not fill over fill line
- \* Refuse vendor cost to HOA for overfill is \$42.80.

## RULE OF THE MONTH

### I. Play Rules

- ◆ Basketball court and tot lot hours are 9:00am to 8:00pm
- ◆ It is the resident's responsibility to provide supervision for their guests.
- ◆ No excessive noise is permitted.



## PARKING PERMITS

For the safety and availability of parking for all of the WFHOA residents, the new parking program is in effect!

- WFHOA is private property with no public parking.
- Parking in WFHOA is for residents, their guests and vendors.
- Permits are in effect starting February 1st! Your vehicle needs to display the proper permit or it is subject to citation or tow.
- To Safe list a guest vehicle between 12:00 am to 6:00 am: [www.permitmycar.com](http://www.permitmycar.com).
- Guest vehicles may be safe listed up to 5 x in a 30 day period.
- Parking permit application: [parking@oc-patrol.com](mailto:parking@oc-patrol.com).
- Application for permit is \$50.00 payable to OC Patrol at the time the vendor is scheduled to place the permit on the vehicle.
- Permits are issued for a specific vehicle registered to an WFHOA address.
- Vehicles may not remain parked in same location for more than 72 consecutive hours or it is subject to tow.
- Contact OC patrol for parking issues only!
- Speed limit is 15mph.

### Contact Info:

#### Association Manager:

Elizabeth Reed  
949-430-5849  
[ereed@keystonepacific.com](mailto:ereed@keystonepacific.com)

#### Common Area Issues:

Lilly Luong  
949-838-3269  
[lluong@keystonepacific.com](mailto:lluong@keystonepacific.com)

#### Billing Questions:

949-833-2600  
[customercare@keystonepacific.com](mailto:customercare@keystonepacific.com)

#### Emergency After Hours:

**949-833-2600**

#### Pool Keys:

949-838-3269

